

# BINGLEY TOWN COUNCIL



The Hub, Myrtle Place, Bingley, BD16 2LF

## Finance and General Purposes Committee

Date: Thursday 2<sup>nd</sup> March 2023

The press and public are invited to attend a meeting of the Finance and General Purposes Committee meeting of Bingley Town Council, which will be held on Wednesday 8<sup>th</sup> March 2023 at The Hub, Myrtle Place, Bingley, BD16 2LF, at 6.30pm.

A handwritten signature in black ink that reads 'E. Haskins'.

Eve Haskins

Town Clerk to the Council

Bingley Town Council, Myrtle Place, Bingley, BD16 2LF

[townclerk@bingleytowncouncil.gov.uk](mailto:townclerk@bingleytowncouncil.gov.uk) 07529 222679

**This meeting is open to the press and public by virtue of the Public Bodies (Administration of Meetings) Act 1960, s1**

## AGENDA

### **2223/167 Apologies for absence**

- a) To note apologies for absence.
- b) To approve reasons for absence.

### **2223/168 Disclosures of interest**

- a) To receive declarations of interest from councillors on items on the agenda.
- b) To receive written requests for dispensations for disclosable pecuniary interest.
- c) To receive and consider requests for dispensation as appropriate.

### **2223/169 Minutes**

To confirm as a correct record the minutes of the Finance and General Purposes Committee meeting held on 8<sup>th</sup> February 2023 (attached).

### **2223/170 Confidential items to be discussed after item 2223/179**

To consider if any further items on the agenda need to be discussed in confidence after item 2223/179, following exclusion of the press and public, due to their sensitive nature.

### **2223/171 Public Participation**

Members of the public are reminded that this is their opportunity to speak to the meeting on any topic relevant to the work of the Council. However, they may not speak during the rest of the meeting unless specifically invited to do so by the Chair.

### **2223/172 Allotments**

To receive an update on allotments and to agree any actions, including on the following:

- To agree the annual rent increase for allotment rents for 2023-2024 in line with the Consumer Price Index (CPI).
- To consider the splitting and letting of Plot 2, Stanley Street, and Plot 7A, Beck Lane.
- To receive an update on the progress with Plots 23 and 27, Beck Lane.
- To receive an update on the progress with the review of the Allotments Policy (attached, showing recommended changes).
- To consider further the request for local brownies to visit Beck Lane (further information attached).

### **2223/173 Bank reconciliations, statements, budget monitoring, balances**

- a) To consider and approve the bank reconciliations for February 2023 (attached).
- b) To consider and approve the bank statements for February 2023 (attached).
- c) To note the 2022-23 projected year end figures (attached).
- d) To note the bank balances to date (to note at the meeting).

### **2223/174 Green and Clean**

To receive an update on Green and Clean, and to agree any actions, including on the following:

- a) To consider recent and upcoming litter picks.
- b) To consider a residents' request for planting of trees on Main Street, Bingley.
- c) To receive an update on Green and Clean Forums.

### **2223/175 CIL funding**

To receive an update on the CIL funding, including any progress on the bandstand electricity project, and to agree any actions.

### **2223/176 Policies/procedures**

- a) To review the following policies (all attached):
  - (i) Allotments Policy.
  - (ii) Financial Risk Assessment Policy.
  - (iii) Grant Funding Scheme Guidelines and Criteria (including submission dates for the year and changes re CIL funding).
- b) To note the Fire Procedures and receive an update on related staff training.

### **2223/177 Risk Management**

To identify any new or unacceptable levels of risk to the Town Council and amend the Risk Register accordingly.

### **2223/178 Date of next meeting**

To note the date for the next Finance and General Purposes Committee meeting as being on Wednesday 12<sup>th</sup> April 2023 at 6.30pm at the Hub, Myrtle Place, Bingley.

**2223/179 Exclusion of the press and public**

To resolve that members of the press and public be excluded from any items under the provision of the Public Bodies (Admission to Meetings Act 1960 s1 (2)), during consideration of items of a confidential nature.

**2223/180 The Hub**

To receive an update on issues associated with the Hub and to agree any actions, including on the following:

- a) To consider necessary electrical work.
- b) To consider necessary work on the entrance dome.
- c) To consider exterior wood staining.
- d) To consider replacing the fire detectors in the accessible toilets, and associated call-out issues.
- e) To consider the sewerage and drainage problems.
- f) To receive an update regarding the placing of solar panels on the Hub.

**2223/181 Toilet cash**

To consider the banking of the toilet cash.

**2223/182 Hanging basket repairs**

To consider the need for repairs to brackets/new hanging baskets opposite the Loft, Bingley, and the need for repairs to bracket on the lamppost opposite train station (one quote attached).